

~~CONFIDENTIAL~~

8 NOV 1960

**MEMORANDUM FOR:** Director of Communications  
Director of Logistics  
Chief, Technical Services Division  
Chief, Medical Staff

**FROM:** Acting Comptroller

**SUBJECT:** Procurement Planning, FY 1961

1. Two of the advantages claimed for the revised system of property procurement funding in FY 1961 are the improvement of procurement planning or "target" figures, and the timeliness of such data. It was intended that the technically cognizant offices be given planning figures, based upon data available in the Budget Division, early enough to be useful in planning their procurement activity.
  2. Based upon the amount of funds, adjusted to date, withheld from office operating budgets for procurement of supplies and equipment, it is estimated that [REDACTED] will be used for materiel procurement. Supplemental data included in the operating budgets for FY 1961 and obligations to date indicate that this procurement will be divided as follows:

	Procured Through		Total
	<u>Logistics</u>	<u>Local Purchase</u>	
General .....	\$		
Cosmo .....			
TSD .....			
Medical .....			
Total .....			

Since estimates of local procurement are based upon incomplete records for only three months and since this data was not reported in readily usable form in previous years, these estimates are only tentative. As additional data becomes available, the estimates of local procurement as well as the other data will be revised and reported to you.

3. You are reminded that these figures are for planning and informational purposes only and that actual fund authorities are the allotments issued to the various offices.

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BD/COMP/CRM/SWR/vim ( 4 November 1960)

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